

## Thrive Partnership Academy Trust Privacy Notice - Students

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	Creation and maintenance of the Pupil Record, including pupil and parent/carer data; curriculum (both timetabled and extra-curricular) delivery and pastoral care.				
What personal data do we need from you?	Name	Address	Known As name	Date of Birth	
	Ethnicity	Religion	Medical details including current GP	Parent/Carer names, and their details.	
	Emergency contacts and their details	Gender	Dietary Information	Unique identifiers used by DfE and awarding bodies	
	Enrolment dates	Previous schools	Country of birth	Special Educational Needs	
	Any disabilities	Usual mode of transport to school	Photograph (taken in school once the school year has started)	Biometric data (fingerprints) for school meals [Colne Community School Only]	
	Nationality	Details of additional (i.e. non-emergency contacts)	Proof of address (in accordance with our published Admissions Policy)	Learning/assessment information	
	Siblings currently on roll.	Languages spoken and ability.			
	NOTE: items in red are <b>OPTIONAL</b> and there are no negative consequences for refusing to supply these pieces of information.				
Who will be using your Personal Data?	Who is the <a href="#">Data Controller</a> ?		Thrive Partnership Academy Trust		
	Who is the Data Controller's <a href="#">Data Protection Officer</a> ?		Lauri Almond (Essex County Council).		
	Are there any <a href="#">Data Processors</a> ?		Yes	<input checked="" type="checkbox"/>	No
	Who are they?		Awarding Bodies, Parentpay Group, Hyperspheric		

		Solutions (Go4Schools), Google GSuite, ALPS, PIXL, NetMedia Ltd (Parents Evening Booking System) Capita SIMS Online Services, Organisations involved in school trips, Organisations providing personalised educational resources or advice						
What will it be used for and what gives us the right to ask for it and use it?	<u>The Purpose(s)</u> :	Statutory Duties						
	The <u>Legal Condition(s)</u> :	Statutory Duty & Substantial Public Interest						
Who else might we share your data with?	Central & local government, health providers, Youth Support Services, other education providers (e.g. organisers of educational competitions), educational, regulatory and statutory bodies, your parents or guardians.							
Will your data be stored in or accessible from <u>countries with no UK-equivalent</u> Privacy Law protections?	NO							
How long will your data be kept?	When will it stop being used?		Following the end of the academic year when the Pupil transfers to another education setting, e.g. another school.					
	How long after this will it be deleted?		Date of Birth + 25 years <sup>1</sup>					
Our use of the data will be subject to your legal rights (mark if applicable):	<u>Inform</u>	<input checked="" type="checkbox"/>	<u>Access</u>	<input checked="" type="checkbox"/>	<u>Rectify</u>	<input checked="" type="checkbox"/>	<u>Erase</u> (this only applies to options listed in RED above)	<input checked="" type="checkbox"/>
	<u>Restrict</u>	<input type="checkbox"/>	<u>Portable</u>	<input type="checkbox"/>	<u>Object</u>	<input type="checkbox"/>	<u>Automate</u>	<input type="checkbox"/>
As you are giving us your data directly:	This is the reason why we are allowed to ask for it and use it:		Statutory Duty					
	This is what could happen if		N/A					

<sup>1</sup> (1) To obtain confirmation of your examination results after you are 25 years old then you will need to contact the awarding bodies directly.

	you refused to let us use your data for this purpose:													
As you are not giving your data directly to us:	This is who is giving us your personal data:	Local Authority or previous education setting / Parents / Department for Education												
	This is a source of personal data open to anyone	<table border="1"> <tr> <td>Yes</td> <td><input type="checkbox"/></td> <td>No</td> <td><input checked="" type="checkbox"/></td> </tr> </table>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>								
	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>										
These are the categories of personal data being given to us	Basic Demographics, including unique ID, name, address, DoB, gender, parental contact details, ethnicity, deprivation information, language, educational attainment & attendance.													
<p><b>Visit the following links for more information about Privacy Law, our obligations and your Rights:</b></p> <p><a href="#">The ICO Guide to the General Data Protection Regulations 2016</a>  <a href="#">The General Data Protection Regulations 2016</a></p> <p><b>If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:</b></p> <table border="1"> <tr> <td>Postal Address</td> <td>Essex County Council. County Hall. Chelmsford. CM1 1QH</td> </tr> <tr> <td>Email</td> <td><a href="mailto:DPO@essex.gov.uk">DPO@essex.gov.uk</a></td> </tr> <tr> <td>Phone Number</td> <td>03330322970</td> </tr> </table> <p><b>If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:</b></p> <table border="1"> <tr> <td>Postal Address</td> <td>Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF</td> </tr> <tr> <td>Online Form</td> <td><a href="https://ico.org.uk/concerns/handling/">https://ico.org.uk/concerns/handling/</a></td> </tr> <tr> <td>Phone Number</td> <td>0303 123 1113</td> </tr> </table>			Postal Address	Essex County Council. County Hall. Chelmsford. CM1 1QH	Email	<a href="mailto:DPO@essex.gov.uk">DPO@essex.gov.uk</a>	Phone Number	03330322970	Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF	Online Form	<a href="https://ico.org.uk/concerns/handling/">https://ico.org.uk/concerns/handling/</a>	Phone Number	0303 123 1113
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