

Access to Fair Assessment Policy

Section 1 – Introduction

Statement on Assessment

- We aim to provide an assessment framework which provides all students with the opportunity to achieve their full potential by the most appropriate and direct route.
- We will endeavour to ensure that assessment processes are fair and non discriminatory

Access

Students are made aware of this policy and have access to it:

- On paper
- Electronically

All assessors are made aware of the existence of the contents and purpose of this policy.

The policy is reviewed annually.

Section 2- Policy Statement

What Students Can Expect From Us

Every student will be assessed fairly. This means that:

- Assessment will be a test of the candidates knowledge, what they understand, and what they are able to do. It is ideal for all candidates to be given the same tasks (e.g. video receptive, English to BSL relay or project, etc.) If a given task is unsuccessfully achieved, then the assessor will supply equivalent task for the candidate to achieve the second time round. This task will not be an easier option, otherwise it is unfair for other candidates having to try and achieve a harder task

- The same overall set of exercises and assessment criteria will be used for every student
- Assessors and Internal Verifiers will be standardised to ensure that all students have been assessed against the same standards
- Assessor and Internal Verifiers will ensure that all students each receive a fair amount of assessment time. Once candidate will not be given the opportunity of more time with the assessor unless other candidates are also given the same opportunity with the assessors.

To achieve this, good forward planning and checklist are used with all candidates to ensure all Assessment Criteria is achieved.